PROGRESS MEANS
Instant responsibility.
Building my brand from day one.
Pushing past my limits.

ICG BUSINESS MANAGEMENT
WORKING STUDENT 2018

Citi is looking for talented working students to join the ICG Business Management Team in Frankfurt

Citi’s Institutional Clients Group (ICG) is home to a remarkable team of talented professionals from around the world who make up an unparalleled international network of financial skills and capabilities. We provide local and global insights, strategy and solutions for top corporations, financial institutions and governments. Our mission is to help them meet and exceed their goals.

The ICG Business Management team supports the various ICG businesses and especially Senior Management in all business and administrative related work and projects.

Visit oncampus.citi.com to learn what progress you can make with Citi.

© 2017 Citigroup Inc. Citi, Citi and Arc Design and other marks used herein are service marks of Citigroup Inc. or its affiliates, used and registered throughout the world.

Apply now at oncampus.citi.com
ICG BUSINESS MANAGEMENT WORKING STUDENT (20 HRS/WEEK) 2018

Our Frankfurt based ICG Business Management Team is now looking for talented working students to start in February 2018.

Key responsibilities include:
- Support the CAO ICG Germany as well as senior business heads in the day-to-day and the strategic management of the business
- Assist in administrative tasks associated with the Governance of the business
- Preparation of internal reports such (e.g. Board Papers, Franchise Reviews) and other MIS information
- Analysis of management accounts and preparation of performance summaries
- Ownership of own allocated projects under supervision of CAO ICG Germany

Requirements:
- High level of motivation and ability to work in a fast moving environment
- Strong analytical and problem solving skills
- Ability to work on multiple-tasks at the same time
- Very good verbal and written communication skills in German & English
- Excellent knowledge of MS Office product suite and advanced Excel skills
- Programming skills are a plus
- Previous project management experience is of advantage

Find out more and apply online at oncampus.citi.com